

## MINUTES

### BRENHAM COMMUNITY DEVELOPMENT CORPORATION

**February 25, 2025**

A special meeting of the Brenham Community Development Corporation was held on Tuesday, February 25, 2025 at City Hall, Conference Room 2A, 200 W. Vulcan, Brenham, Texas beginning at 8:00 a.m.

Board members present were Charles Moser, John Hasskarl, Darrell Blum, Gary Crocker, Jim Kolkhorst, and Ken Miller

Board members absent: Bill Betts

City of Brenham staff members present were Carolyn Miller, Jeana Bellinger, Dane Rau, Julie Flagg, William Bissette, Stacy Hardy, Casey Redman and Tammy Jaster

Others present: Councilmember Paul LaRoche

- 1. Chairman Charles Moser called the meeting to order.**
- 2. Discuss and Possibly Act Upon the Minutes from the January 16, 2025 Regular Meeting**

A motion was made by Ken Miller and seconded by Darrell Blum to approve the minutes from the January 16, 2025 regular meeting and authorize the President to execute any necessary documentation.

Chairman Charles Moser called for a vote. The motion passed with the Board voting as follows:

Chairman Charles Moser	Yes
Vice Chairman Darrell Blum	Yes
<b>Board Member Bill Betts</b>	<b>Absent</b>
Board Member Gary Crocker	Yes
Board Member John Hasskarl	Yes
Board Member Jim Kolkhorst	Yes
Board Member Ken Miller	Yes

**3. Discuss and Possibly Act Upon the Allocation of Recreation Fund Balance Reserves for Jackson Street Park Phase I Improvements and Authorize the President to Execute Any Necessary Documentation**

Director of Public Works Dane Rau presented this item. Rau explained that on February 4, 2025, staff along with Burditt Architectural opened requests for proposals (RFPs) regarding the Jackson Street Park Phase 1 Improvements. The scope of work consisted of bringing the entire park up to ADA specifications, enhancement of one restroom facility, adding a new playscape, upgrading electrical throughout the park (walking trail, field lighting, and low-level lighting under the trees and sidewalk extensions) and adding four (4) pickleball courts.

Rau stated that within the last two years BCDC has allocated \$1,215,000 towards Phase I for engineering costs, geotechnical reports, and purchasing the playscape. Rau stated that a total of eight companies responded to the RFP and while all the submissions were very competitive, they were all over \$1M with the lowest proposal being from DL Meachum at \$1,145,690 plus an alternate bid of \$35,270 for the shade covers for the pickleball courts.

Rau explained that in order to get this project underway, staff is requesting that BCDC consider allocating additional funds of \$247,048.50 using fund balance reserves. The requested funding would not include the shade canopy alternate.

A motion was made by Ken Miller and seconded by Darrell Blum to approve the allocation of \$282,318.50 of recreation fund balance reserves for Jackson Street Park, Phase I improvements, and to authorize Dane Rau to negotiate the cost of the shade structure to see if it can be reduced and authorize the President to execute any necessary documentation.

Chairman Charles Moser called for a vote. The motion passed with the Board voting as follows:

Chairman Charles Moser	Yes
Vice Chairman Darrell Blum	Yes
<b>Board Member Bill Betts</b>	<b>Absent</b>
Board Member Gary Crocker	Yes
Board Member John Hasskarl	Yes
Board Member Jim Kolkhorst	Yes
Board Member Ken Miller	Yes

The meeting was adjourned.

***Charles Moser***

Chairman

**ATTEST:**

***Jeana Bellinger, TRMC, CMC***

City Secretary/BCDC Secretary